

EDUCATIONAL MANAGEMENT QUESTION BANK

Unit 1

Essay type questions (10 marks)

1. Explain the Meaning, objectives and importance of Educational management.
2. “Principles of Management by Henry Fayol are applicable in the field of Education.” Explain.

Short notes (5 marks)

1. Concept of system thinking
2. Concept of system approach to educational management

Unit 2

Essay type questions (10 marks)

1. “Planning and Organizing are important functions of Management.” Justify
2. “Directing and Controlling are essential for the success of any event”. Elaborate
3. ‘Staffing is important functions of Management.’ Justify
4. Explain any two functions of management.
5. Discuss Peter Senge’s model of learning organization in detail.
6. “Peter Senge’s Model of Learning Organization is applicable for organizations to sustain and enhance Quality.” Justify

Short notes (5 marks)

1. Concept of organizational culture.
2. Concept of organizational climate.
3. Difference between organizational culture and organizational climate

Unit 3

Essay type questions (10 marks)

1. Elaborate the process and Indicators of Quality Management.
2. Explain the meaning and importance of Human Resource Management
3. Explain the need and process of Management of Change.

Short notes (5 marks)

1. Process of Quality Management
2. Indicators of Quality Management
3. Need of Human Resource Management

Unit 4

Essay type questions (10 marks)

1. Elaborate concept and functions of leadership.
2. Illustrate the Situational leadership Model by Paul Hersey and Ken Blanchard. Write a note on its merits and demerits.
3. Explain Transformational leadership in detail. Add a note on its merits and demerits.
4. Discuss Team leadership in detail. Add a note on its merits and demerits.
5. Elucidate the meaning and need of grievance Management.
6. "Decision making is an important function of good Leadership." Add a note on process of decision making.
7. Write on meaning and need of crisis management.

Short notes (5 marks)

1. Functions of leadership.
2. Merits of Transformational/ Situational/ Team leadership
3. Demerits of Transformational/ Situational/ Team leadership
4. Need of grievance Management
5. Process of decision making.
6. Need of crisis management.

Unit 5

Essay type questions (10 marks)

1. Explain in detail types and principles of timetable.
2. Elucidate in detail types and importance of timetable.

3. Explain in detail types and process of staff meeting.
4. Discuss in detail types and need of staff meeting.
5. Discuss in detail causes of absenteeism among students? What measures shall you take to reduce such absenteeism?
6. Discuss in detail causes of absenteeism among teachers? What measures shall you take to reduce such absenteeism?
7. Elucidate characteristics and importance of secondary school code.

Short notes (5 marks)

1. Principles of timetable.
2. Importance of timetable
3. Process of staff meeting
4. Need of staff meeting.
5. Causes of absenteeism among students
6. Causes of absenteeism among teachers
7. Measures to reduce absenteeism among students.
8. Importance of secondary school code
9. Characteristics of secondary school code

Unit 6

Essay type questions (10 marks)

1. Write an essay on educational administrative setup in India.
2. Discuss characteristics of SSC/ICSE/CBSE/IB/IGCSE boards in details.

Short notes (5 marks)

1. Characteristics of SSC/ICSE/CBSE/IB/IGCSE boards
2. Functions of NCERT/SCERT.

ESSAY TEST QUESTION (10 MARKS)

1. Explain the Meaning, objectives and importance of Educational management.(10 MARKS)

CLASS TEST QUESTIONS (15 MARKS)

1. “Peter Senge’s Model of Learning Organization is applicable for organizations to sustain and enhance Quality.” Justify. (10 MARKS)
2. Difference between organizational culture and organizational climate. (5 MARKS)

PRELIM EXAMINATION (60 MARKS)

Attempt any 4 questions from Q1 – Q8 and Q9 is compulsory.

1. “Principles of Management by Henry Fayol are applicable in the field of Education.” Explain. (10 MARKS)
2. “Planning and Organizing are important functions of Management.” Justify(10 MARKS)
3. Elaborate the process and Indicators of Quality Management. (10 MARKS)
4. Illustrate the Situational leadership Model by Paul Hersey and Ken Blanchard. Write a note on its merits and demerits. (10 MARKS)
5. Explain in detail types and process of staff meeting. (10 MARKS)
6. Elucidate characteristics and importance of secondary school code.(10 MARKS)
7. Write an essay on educational administrative setup in India. (10 MARKS)
8. Discuss characteristics of SSC/ICSE/CBSE/IB/IGCSE boards in details. (10 MARKS)
9. Short notes (Any two) (10 MARKS)
 - a. Concept of system thinking
 - b. Characteristics of secondary school code
 - c. Process of decision making.
 - d. Causes of absenteeism among teachers