

## Action Taken Report for the meeting held on 24-06-2020

Agenda	Action Taken	Outcome
Finalizing the Academic Calendar	I/c Principal Mrs Anjana Rawat put forward the planning of Sem III (July 2020 to November 2020)	Academic Calendar was finalized and uploaded on the website.
Updates about various activities and achievements.	I/c Principal informed about the college updates; presentation was made to the members regarding various activities & achievements during Sem I & Sem III 2019 examinations.	The activities were written down and filed as per the committees, and uploaded on the college website
To discuss about Students activity centre program	I/c principal explained about the various activities like open-source activity, project lab, language lab, placement cell, DLLE in detail.	Various activities like open-source activity, project lab, language lab, placement cell, DLLE were conducted in college
To set up an internal quality assurance cell (IQAC).	The college set up an internal quality assurance cell for continuous internal quality checks & designated one faculty as Chief Co-ordinator.	IQAC was set up, and a Chief Co-ordinator was appointed
To discuss about innovations in curricular design and transactions	Project work was presented for all the subjects.	The subject-wise projects were discussed and finalised
To arrange workshops, guest lectures, seminars for the students.	Faculty members finalized different workshops, seminars, & guest lectures on different core papers for III semester, S.Y.B. ED students. Webinars, Online Quizzes, Online competitions to be conducted were discussed by the faculty members.	Several workshops, seminars, guest lectures, webinars, online quizzes, and online competitions were smoothly and efficiently organised and conducted



To discuss about day celebrations and co-curricular activities.	All the celebrations and co-curricular activities were discussed and tentative dates were finalised.	Various celebrations and co-curricular activities were conducted as per the discussion
Finalising various committees for smooth functioning of the college	For the smooth functioning of the academic year various committees were formed.	The committee and committee members' names were updated in the college records
Analysis of the results for last (Sem I) and Sem -III	Results were analysed and detailed reports were formed.	There were discussions regarding how to improve students' academic performance
To discuss about the health services provided by college	Management discussed about health service and facilities provided by the college, and the necessary things were updated.	The provision of health service and other facilities was improved as per the discussion



Action Taken Report for the meeting held on **07/09/2020**

Agenda	Action Taken	Outcome
Academic calendar for term III 2020.	Academic calendar for Sem I (November 2020 to May 2021) were discussed and finalized.	Academic Calendar was finalized and uploaded on the website.
Workload Distribution according to Sem I.	Subjects and workload were discussed, finalized and distributed among the teachers.	Teachers gained more clarity regarding their workload
Discussion about Progress Report of Internship programme (Sem III)	I /c principal informed the committee members about internship progress report of Sem III submitted by faculty members.	The internship progress of Sem III students was discussed and filed in the college records
Swachhta Action Plan Cell , VENTEL cell , Rural Entrepreneurs hip Development Cell	I/c principal discussed with the committee member regarding the establishment of different CELLS in our institution.	Several Cells were established in the college
Specific recommendations regarding the improvement in teaching & suitable training programme for the employees of the college.	Recommendation regarding the improvement in teaching & suitable training programme for the employees of the college were discussed and proposed.	The recommendations were implemented as per the discussion



Recommendations regarding the students and employee's welfare activities in the college	Recommendation regarding the students and employee's welfare activities were discussed and proposed.	Various student and employee welfare activities were conducted
Report of IQAC (Internal quality Assurance Committee)	All the activities, seminars, workshops and lectures detailed reports were discussed and prepared.	All the reports were written and filed in the college records
Recommendations regarding appropriate steps to be taken for discipline, safety, and security issues of the college.	Appropriate steps to be taken for discipline in DGET, B. ED college in order to make teaching learning process more effective were discussed .	The recommendations regarding improvement in discipline and safety were discussed and implemented



Action Taken Report for the meeting held on 24/12/2020

Agenda	Action Taken	Outcome
Introduction & welcoming of members in the meeting.	Principal ma'am welcomed all the members to the third college development meeting for the academic year 2020- 21 & announced the beginning of the meeting.	The meeting commenced in a welcoming and positive manner
Finalizing the academic calendar for Semester IV (January 2021 to May 2021)	Finalized the academic calendar of semester-4 for the academic year 2021 including Cultural activities, workshops, internships.	The Academic Calendar was finalised and uploaded on the website.
Workload distribution of Sem IV among teaching faculties	Workload was distributed among the faculty members.	The faculty members gained more clarity regarding their workload
Comprehensive Report of Curricular & co- curricular & extracurricular activity	Curricular and co-curricular activities time table was discussed along with workshops, internships and examination dates.	The activities were written down and filed as per the committees, and uploaded on the college website
Detail Report of Internship programme Sem IV (01/02/2021 to 27/02/2021)	Detailed report was discussed on internship program.	The internship progress of Sem IV students was discussed and filed in the college record
Community Service programme part II Sem IV (01/03/2021 to 06/03/2021)	College conducted community service programme for semester-4 along with headcount of participants.	The community service report was discussed and filed in the college record



Action Taken Report for the meeting held on 06/02/2021

Agenda	Action Taken	Outcome
Welcoming of the members of the meeting.	I/c Principal ma'am welcomed all the members to the fourth college development committee for the academic year 2021-2022 and announced the beginning of the meeting.	The meeting commenced in a welcoming and positive manner
Report of semester 2020 Results.	Along with Results further examination semester results were discussed.	Recommendations regarding ways to improve students' academic performance were made and implemented
Report of inspection done by the government of Maharashtra for NOC.	Report of inspection was discussed for further action.	The report was discussed and filed as per requirement
Report of NAAC preparation line /QCI.	Discussed has to apply for NAAC. Hence, college is working on this and data collection of documentation process for NAAC .	The report was discussed and filed as per requirement
Annual Report work done by committee for the year ending till May.	I/c principal thanks to all the committee members of college development for successfully conducting meetings and annual report is discussed.	The contribution of committee members was acknowledged, and the college annual report was discussed

