

Action Taken Report for the meeting held on 23/06/2018

Agenda	Action Taken	Outcome
Introduction of the member of the meeting	Welcomed all the members meeting for the academic year 2018 – 2019 & announced the beginning of the meeting.	c
Finalising the academic calendar for semester –3	Finalised and discussed with details of internship, practice teaching schedules, various co-curricular activities, workshops.	The Academic Calendar was finalised and uploaded on the website.
To discuss about student activity centre programme	Discussed about the various activities like open source activity, project lab, language lab, placement cell, DLLE for the benefits of the students, pupil.	Discussion on open source activity, project lab, language lab, placement cell, DLLE were taken place. schedule was finalised of the same.
To set up an internal quality assurance cell (IQAC).	The college set up an Internal Quality Assurance Cell for continuous internal quality check and designated one faculty as a chief coordinator.	The Internal Quality Assurance Cell was set up and the members were appointed in the committee.
To arrange workshops, guest lectures, seminars for the students.	Faculty members were allotted to arrange different workshops, seminars and guest lectures on different core papers for semester -3.	Different workshops, seminars and guest lectures on different core papers for semester -3 were conducted and reports for the same were prepared, filed and uploaded on the website.
To discuss days celebrations and co-curricular activities.	Discussion about co-curricular activities to be conducted in the academic year was done and tentative dates were finalised.	Co-curricular activities and celebrations were finalised and activities were conducted on the respective dates.
To discuss innovations in curriculum design and transactions.	Project work introduced for all the subjects. Life centric method used in the transaction of knowledge.	Project work introduced for all the subjects, Life centric methods is used in the teaching.



<p>To discuss about health service provided by the college for benefits of the student teachers.</p>	<p>Management discussed about health services and facilities to be provide to the pupil teachers.</p>	
<p>Good practices of the institution</p>	<p>Discussed Cooperative learning, gaming, creative techniques to be adopted for teaching learning</p>	



Action Taken Report for the meeting held on 08/09/2018

Agenda	Action Taken	Outcome
Introduction of the member of the meeting.	Welcomed all the members to the first college development committee meeting for the academic year 2018 – 2019 & announced the beginning of the meeting.	Meeting was conducted and the agenda was prepared.
Discussion of the academic calendar for semester-1.	Discussed with details of internship, practice teaching schedules, various co-curricular activities, workshops, seminars, talks and various examinations were discussed and a tentative outline was prepared.	Details of internship, practice teaching schedules, various co-curricular activities, workshops, seminars, talks and various examinations were discussed and a tentative outline was finalized and uploaded on the website.
Finalization of National seminar topic and brochure for November 2018.	Workload distribution according to semester-1 syllabus were distributed and finalized.	Workload distribution according to semester-1 syllabus were distributed and finalized and outlines were prepared, filed and uploaded on the website.
Workload distribution of semester-1.	Workload distributed among the assistant professors subject wise.	Workload distributed among the assistant professors subject wise and record of the same were prepared and filed.
Finalization of National seminar topic and brochure for November 2018	Research committee Finalized the title for seminar.	Research committee conducted National seminar, reports were prepared, filed and uploaded on the website.
Discussion about progress report of internship programme..	Informed the committee member about the internship progress report of semester 3 submitted by faculty member	Updates were taken on the progress of the internship programme.
Report of IQAC committee.	IQAC Team members of DGET, B.ED were allotted to organize many programs for college development.	Reports of the IQAC committee and its activities were updated and prepared and uploaded on the website.



Action Taken Report for the meeting held on 17/11/2018

Agenda	Action Taken	Outcome
Introduction of the members of the meeting	Principal ma'am Welcomed all the members to the fourth college development committee for the academic year 2018- 19 and announced the beginning of the meeting.	Meeting was conducted and the agenda was prepared.
Finalizing the academic calendar of semester-4 for the academic year (February 2019 to May 2019).	Finalized the academic calendar of semester-4 along with tentative dates.	The Academic Calendar was finalized and uploaded on the website.
Report of semester 1 and semester 3 Result for academic year 2018.	Report of semester 1 and semester 3 Result for academic year 2018 were announced.	Report of semester 1 and semester 3 Result for academic year 2018 were prepared, filed and uploaded on the website.
Report of farewell cum convocation ceremony	Farewell cum convocation ceremony's time, venue was discussed of passed out students of batch 2016-2018.	Farewell cum convocation ceremony was conducted and reports were filed and uploaded on the website.
Report of NAAC preparation line/ QCI.	Discussed about NAAC reapplication.	NAAC application was filed.
Annual report, work done by committee for the year ending (till June 2019)	Annual report, work done by committee for the year ending Submission discussed.	Annual report, work done by committee for the year ending (till June 2019) were updated, a comprehensive report of the same was prepared, filed and uploaded on the website.



Action Taken Report for the meeting held on 09/02/2019

Agenda	Action Taken	Outcome
Introduction of members of the meeting	Principal ma'am welcomed all the members to the third college development committee for the academic year 2018- 19 and announced the beginning of the meeting.	Meeting was conducted and the agenda was prepared.
Discussion of the academic calendar for the academic year (December 2018 to May 2019)	Finalized the academic calendar of semester-4 for the academic year including Cultural activities, workshops.	The Academic Calendar was finalized and uploaded on the website.
Comprehensive Reports of curricular, co-curricular & extra co-curricular activities	Co-curricular & extracurricular activities along with curricular activities were discussed.	Co-curricular & extracurricular activities along with curricular activities were conducted, reports of the same were prepared, filed and uploaded on the website.
Report on major annual gathering- URJA festival	URJA festival January 2019 organized by DGET degree college of commerce and science and DGET, B. ED College, different duties were assigned to teachers.	URJA festival January 2019 was conducted by the DGET, B. ED college and reports of the annual function were updated, filed and uploaded on the website.
Detailed Reports of student council formation	For smooth functioning of college student council election and committee is formed.	Student council elections were conducted and council members were appointed for the listed portfolios.
Detailed Reports of community work	College conducted community service programme for semester-1 from 10-12-2018 to 15-12-2018	Detailed Reports of community work were prepared, filed and uploaded on the website.
Reports of Art & craft workshop	Date of workshop, venue, and Target audience discussed.	Art & craft workshop was conducted, and a comprehensive report of the same was filed and upload on the website.



Detailed Reports of talent search competitions	Discussed talent search competitions for the students of semester-1 students to find the hidden talent and prize will be awarded to the best 3 talent.	Talent search competitions for the students of semester-1 students were conducted and reports were updated, prepared and uploaded on the website.
Detailed Reports of sports Day	Detailed reports of sports days like date, venue, timings and events were discussed.	Reports of sports Day were updated, filed and uploaded on the website.
Detailed Report of Essay test & Class test and Preliminary Exams.	Report on Essay test & Class test along with time table was discussed and announced.	Essay test & Class test were held on the scheduled dates.

